

Participant Guide to Dryfta

Register!

The 12th in-person ICT4D Conference is a paid event, so register in advance to ensure you have full access to *Dryfta*, our online event platform.

If you haven't registered and would like to, please first read the <u>Registration Guidelines</u>. For further information about visa, accommodation, and other FAQs, visit the ICT4D Conference's <u>Practical Guide</u>.

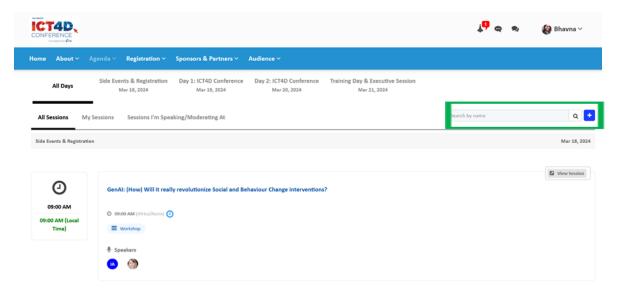
By registering, you're also creating an account on Dryfta.

Agenda

The 12th ICT4D Conference offers a multi-sectoral platform with sessions in new and familiar formats to choose from.

Familiarize yourself with the <u>program and conference schedule</u> by consulting the search function.

Click on the blue cross to filter the agenda by theme, speaker, time, etc.

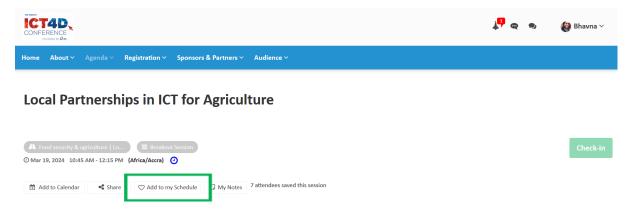


Build Your Personalized Agenda- My Sessions

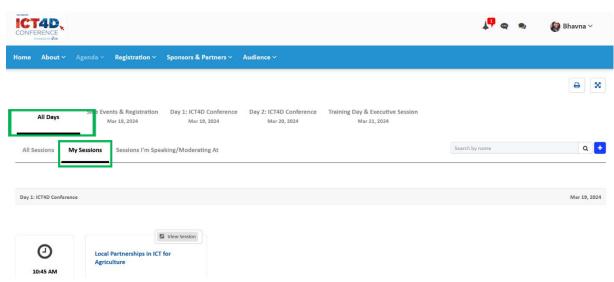
1) Log in to your account.



- 2) Click on Draft Agenda https://ict4dconference.dryfta.com/16953849811/program-schedule
- 3) Search sessions and workshops you want to add to My Sessions. When you find a session or workshop you would like to add, click on **Add to my schedule.**



4) Via the <u>Draft Agenda</u>, click **All Days** and **My Sessions** to view your saved agenda of sessions and workshops.



When <u>logged in your account</u> access:

a. Profile Overview

- Change Password
- Upload your headshot
- o Generate Visa Support Letter
- o Display your profile so attendees can communicate with you
- o Add your LinkedIn profile link
- o View My Submissions/My Tickets/Upcoming Sessions

b. Update Profile

o Update your personal details, including amending information on your Visa Support Letter.

c. To Dos



View a list of actions to maximize your online presence and ICT4D Conference experience. Don't forget to tick tasks off as you complete them.

d. Messaging

Near your profile icon is a speech bubble with three dots called My Messages.



Participants can search and select another participant to chat with, share files and video call.

e. Rooms

Near your profile icon are speech bubbles, one on top of another, called **Rooms**.



To chat in a group, create a private room of up to 6 people to hold private group chats and video calls.